

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Special Education Department
Transition Services
2625 Barnard Street, T1
Richmond, CA 94806
510-231-1432 / 510-222-8354 fax

Dear Parent/Guardian:

As part of the instructional program of the West Contra Costa Unified School District Special Schools, we will be utilizing video tape and/or photography equipment. From time to time current filming on video tape or photographs are made of the students, as they are engaging in either regular classroom activities or on field trips. These tapes and/or pictures are used to determine students' progress, to evaluate the effectiveness of the program, and as an instructional tool for the students. We also receive requests for photographs and/or video tapes to be used for publication and/or viewing by the public.